Employability Skills - Curriculum			
Communication Skills			
Sr. No	**Topic**	**Proposed Duration**	**Total Duration**
1	**Program Orientation**	1 hour	
2	**Basic Grammar**	1 hour	
3	**Subject-Verb Agreement**	1 hour	
4	**Tenses**	1 hour	
5	**Prepositions**	1 hour	
6	**Sentence Structure**	1 hour	
7	**Listening**	1 hour	
8	**Reading Strategies**	1 hour	
9	**Speaking/ Interview Preparation**	1 hour	
10	**Project Orientation**	1 hour	**18 Hours of Mentor-led Sessions**
Aptitude			
1	Percentage	1 hour	
2	Profit & Loss	1 hour	
3	Simple Interest & Compound Interest	1 hour	
4	Time, Speed & Distance	1 hour	
5	Ratio & Proportion	1 hour	
6	Time & Work	1 hour	
7	HCF & LCM	1 hour	
8	Seating Arrangement	1 hour	

Selfpaced Learning IBM SkillsBuild	22 hours
Project	20 Hours
Resume Writing	5 Hours
Finding a Job	5 Hours
Writing a Cover Letter	5 Hours
Preparing Interview Questions	5 Hours