

# Week 2

## MoM

Date	Venue	Time	Meeting Number
28.11.2022	TNSDC -Conference Hall	3:00 PM	Meeting No. NM- W- 02

## Participants

- Mr.Rajkumar (DC)
- Ms.Vanitha (CSO)
- VP-Services
- VP- Industrial Engagement
- Mrs. Anajana (AVP)
- Mr.Jesuraj (Professional Consultant)
- PMs
  - ◆ Ms. Brundha
  - ◆ Ms. Pinky
  - ◆ Mr. Vinoth
  - ◆ Mr.Francis
  - ◆ Mr. Kalyan
  - ◆ Mr. Singathevan
  - ◆ Mr. Arun
- Ms. Sindu (AVP ? Media)
- Mr. Jaikishore (Sr.Associate-Media)
- Mr. Periyasamy (Sr.Associate -Services)
- Ms. Anusha (Sr.Associate ? Software)
- Ms. Gnanapriya (Sr.Associate -HR).

## Agenda Discussion

1. CSO and Sr. Associate -Services gave a presentation on 360 Degree feedback form. Some important points from the presentations,
  - ◆ Most of the students prefer offline and hybrid classes
  - ◆ Subtitles needed for the courses in regional language
  - ◆ Duration of the course can be extended
  - ◆ User manual will be needful for NM
  - ◆ To avoid miscommunication, Training calendar is good to have
  - ◆ Communication between SPOC and Faculty should improve
  - ◆ Since the SPOC and Principals are continuously changing everything should be systemized
  - ◆ Faculty Development Program should be increase minimum 5 days
  - ◆ Faculty should have some mentor support.
  - ◆ Bench marking is mandatory
2. DC instructed all the PMs to assign 3 persons every university to sort-out the issues on data collection and data clearing, need to assign one person from CDC.
3. PM?s can connect with RJD,ADs and DSTA
4. VP -Services took an in charge of PMs college visit plan
5. Discussion on selection of courses must have flexibility to the students and need to have an option of referring the course when the students need.
6. Discussed on collecting the details from the colleges on the availabilities of computers to support multimedia.
7. AVP-Media updates on the status of SPOC hand book for Arts and science colleges.
8. Discussion on commonwealth and Google scholarship
9. DC instructed media team to create more reach about NM through Youtube ads , Email blast.
10. Voot will visit us for demo this week
11. VP-MEAC shared his experience Physical workshop-Viksit Barat: Reaching the last milestone held at Bangalore.
12. From the workshop, we got few training partners link

13. Main purpose of the meeting was getting input from different states
14. REVATURE-Training and placement provider
15. DC instructed media team to ensure the ad videos natural (to avoid over hype)
16. Discussion on why no much reference is there about NM in TNSDC Portal
17. Professional consultant gave numbers of 1 st year students (47403), total no of colleges 446, in that 211-enrolled, and Cambridge -only 256 colleges did.
18. Instructions video need to provide on Cambridge English course
19. DC sir raised a question on why Architectural colleges not included and discussion happened on the same (Mr.Jesuraj informed that colleges who has B.Arch department is included )
20. PMs presented the status of onboarded colleges and numbers, DC sir asked to take necessary steps to onboard all the remaining colleges ASAP.
21. Discussed to arrange simcard for support team and split the support team region wise
22. Mrs.Brunda ? Need clarity on resolving the tickets.
23. New Joinee Mrs.Anusha-Sr.Associate Software introduced herself.
24. DC Instructed to Sr.Associate Software to go through technical documents to understand the portal
25. PMs instructed to share the technical issues with Sr. Associate Software.